



DOSER - DISPATCHER

We are looking for an experienced candidate to fill a position of doser/batcher of ready-mix concrete.

Location : Hawkesbury ON

Required qualifications :

- Completed collegial degree in related field
- Minimum 3 years experience in concrete and/or dispatching
- Good computer knowledge – Command Batch an asset
- Bilingual (French and English)
- Good communication skills with a strong customer service orientation
- Valid Class 3 driver's license an asset
- Capable of teamwork and working under pressure during peak periods
- Available to work flexible hours, including evenings and occasional Saturdays
- Management skills, autonomy and versatile

Main job functions :

Under the authority of the plant director

- Take customer's orders by phone and answer any technical questions they may have
- Proper dosing of concrete mixes and dispatching of ready-mix trucks on job sites
- Monitor drivers on the road
- Keep track of raw materials inventories and orders
- Daily mechanical inspection of plant
- Preparing various daily reports
- Effective manpower planning
- Limit product losses due to delivery problems

To apply, please send your resume by fax (613) 675-1819 or by email to j.royer@groupecorbeil.com, referencing the job title. Only selected candidates will be contacted.

The masculine form is used throughout the text solely for the ease of reading.